



VACANCY POSTING

Vacancy:	Registered Practical Nurse
Description of Position:	Regular Part time
Number of Vacancies:	1 Position
Unit:	Medical Surgical & Complex Continuing Care
Employee Group:	CUPE Service
Wage Grid:	\$38.34 - \$39.80 (Rate effective Sept 29, 2026)
Shift Work:	Yes
Weekend Work:	Yes

Reference Number:	26-154 RPT RPN M/S & CCCU
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Please note: this posting is for an existing vacancy

ROLES AND RESPONSIBILITIES

PATIENT SAFETY

Every employee's responsibility is to ensure that the hospital's patient safety goal continues to be the centrepiece of our quality and risk management program and that every patient is treated within a safe environment. To ensure compliance with this goal, each employee must:

- Find, report, and prevent incidents/near misses or adverse effects
- Communicate/report areas of concern immediately to your Manager
- Complete a Near Miss Form or Incident Report to communicate or report incidents or near misses

SUMMARY OF POSITION:

The Registered Practical Nurse (RPN) delivers care in accordance with current standards of practice of the College of Nurses of Ontario. The incumbent functions within policies and practices of this institution and is accountable for their own actions. The Registered Practical Nurse is a team member who delivers care to assigned patients on the basis of their knowledge, skills and judgment required for safe and effective care.

NATURE AND SCOPE OF WORK

- Applies, in an effective manner, the nursing process in delivery of care
- Collaborates with the multidisciplinary team to ensure a patient care plan is developed
- Provides nursing care to patients where condition is stable, with predictable outcomes, and will collaborate with the Registered Nurse in patient situations which are beyond the RPN's scope of practice
- Works collaboratively with other health care team members to ensure effective coordination, implementation, and evaluation of the plan of care
- Communicates relevant clinical information to appropriate members of the multidisciplinary care team, in a timely fashion
- Documents care, and patient information in the Clinical Record as directed by hospital policy and procedure

- Contributes to the ongoing assessment of the health needs of the patient
- Provides health teaching to patients and their families. Assist with inter-hospital transfer of patients
- Participates on various hospital committees and supports quality improvement processes
- Attends unit staff meetings as often as possible and read circulated documentation/minutes to remain abreast of changes and Hospital activities
- Ensures that his/her knowledge and competency remain current by participating in continuing education activities
- Practices within their scope of practice, as per the policies of WDMH and the College of Nurses of Ontario (CNO)
- Assists in the orientation of new employees to the nursing unit
- Participates in the education of students obtaining clinical experience as WDMH
- Utilizes material resources such as supplies and equipment in a safe, cost effective manner to provide quality nursing care, and is cognizant of budgetary constraints

UNIT-SPECIFIC QUALIFICATIONS

- RPN Skills Update Course or equivalent, including medication and IV administration
- Recent (within the past 2 years) Medical/Surgical Nursing experience preferred
- Recent (within the past 2 years) experience in Gerontological and Rehabilitative nursing an asset
- RPN full scope duties – Applicants must be aware of CNO RN/RPN 3 factor framework
- Current Basic Cardiac Life Support (BCLS) certification
- Keen interest in Gerontological and Rehabilitative nursing

QUALIFICATIONS

- Ontario College Diploma in Practical Nursing
- Current Certification of Registration from the Colleges of Nurses of Ontario
- Current CPR required
- Demonstrated competence in nursing practice as appropriate to the needs of the organization
- Demonstrated ability to function as a team member
- Strict confidentiality of all patients and hospital related information
- Excellent attendance record and availability necessary to fulfil shift commitments
- Demonstrates a professional and respectful attitude towards patients, the public and colleagues
- Responsible for own professional development
- Observe strict confidentiality of all patients and hospital related information
- All new employees must obtain a satisfactory Police Check (vulnerable sector)

ALIGNMENT WITH WDMH COMMITMENT STATEMENT

The duties and responsibilities of this position include alignment with the Winchester District Memorial Hospital's Commitment Statement. It is the Hospital's mandate to ensure that all employees adhere to the following as a duty of their employment:

Our Commitment

We are here to care for our patients with compassion - close to home and with our partners.

We pursue excellence in all we do.

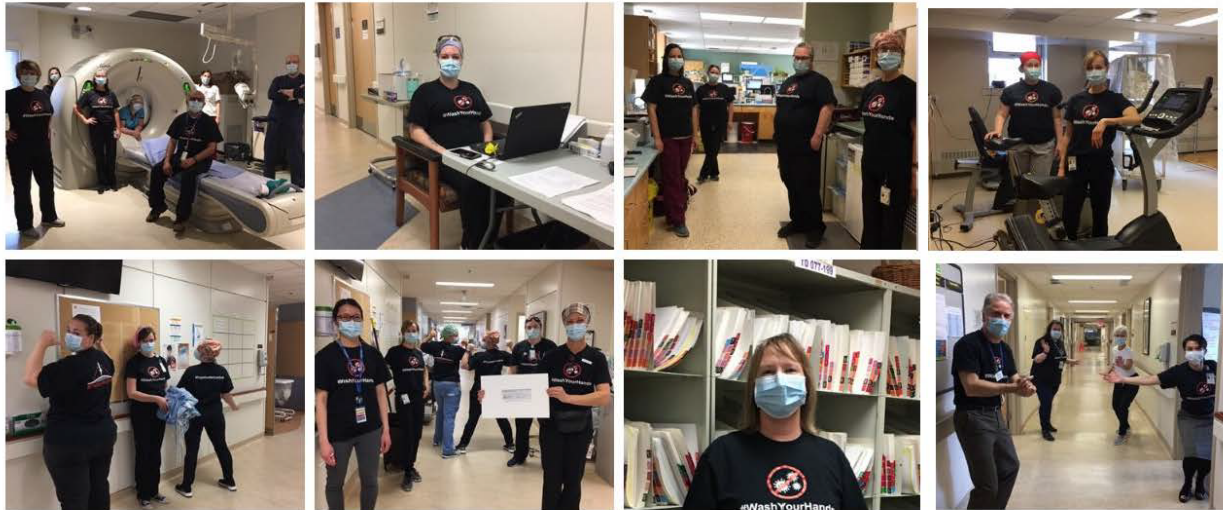
We are one team. We value respect, accountability, innovation, and learning.

APPLICATION INFORMATION

Interested applicants should apply in writing, (by email only) indicating their qualifications in a cover letter and resume to Brenda Fancey, Corporate Manager - Recruitment, Compensation and Benefits at:

hresources@wdmh.on.ca

At WDMH, we want you to experience work that is positive and rewarding -- in a safe, supportive, and professional environment. We are driven by Compassionate Excellence and are committed to providing an inclusive and barrier-free work environment. We invite all qualified applicants to explore careers with WDMH. Accommodations are available on request for candidates taking part in all aspects of the selection process. We appreciate interest from all candidates, however only those selected for an interview will be contacted.



JOIN OUR TEAM

We are #WDMH Proud!

Winchester District Memorial Hospital (WDMH) has an award-winning reputation for compassionate excellence because we know that exceptional care involves more than good medicine.

- Our high patient satisfaction rates speak to our commitment to compassionate excellence and patient-centred care.
- We have been awarded Exemplary Standing from Accreditation Canada.
- We are One Team – with 1,000 staff, physicians, volunteers, and learners – all dedicated to providing the very best care close to home.
- We have fun! From Commitment Awards to door decorating contests, there is always something happening at WDMH to celebrate our team.
- WDMH provides an inclusive and welcoming place to shine, be recognized and feel valued. There are opportunities to advance and excel in your work and your career. Come join us!

Get to Know Winchester District Memorial Hospital

WDMH is a rural teaching hospital just south of Ottawa. We care for our local communities from childbirth to seniors' care – and are a hub site for cancer care, dialysis and cataract surgery.

WDMH has a 24/7 Emergency Department and Diagnostic Imaging services, including digital mammography and CT scans. Day surgery and specialty clinics, with visiting specialists from Ottawa hospitals, mean that patients can receive care without travelling to the city. And we are committed to education and research.

For more details, visit www.wdmh.on.ca.

Get to Know Our Region

- Rural and suburban lifestyle
- Reasonable driving distance to bigger cities like Ottawa, Montreal, and the border to the United States
- Driving distance to St. Lawrence and Rideau water systems
- Lower housing costs with bigger lot sizes and local parks, open spaces and hiking trails
- Smaller schools
- Large variety of rural community and agri-tourism events

For more details, visit www.northdundas.com.

